

# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

RECEIVED  
Date: 11/13/18  
SECRETARY OF THE SENATE  
PUBLIC RECORDS

2018 NOV 13 PM 4:00

**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Jennifer Deci

Employing Office/Committee: Senate Committee on Banking, Housing and Urban Affairs

Travel Expenses Paid by (List all sources): American Public Transportation Association

Travel Date(s): 09/24/18-09/25/18

Description/Title of Attached Forms: Private Sponsor Travel Certification Form with Attachments and Final Itinerary

Purpose of Amendment (describe the reason for amending original submission):  
Private sponsor made edits to the original documents at the request of Senate Ethics.

11/13/18  
(Date)

Jennifer Deci  
(Signature of Traveler)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): American Public Transportation Association (APTA)
2. Description of the trip: Association Annual Meeting
3. Dates of travel: 9/24/18 - 9/25/18
4. Place of travel: Washington, DC - Nashville, TN - Washington, DC
5. Name and title of Senate invitees: See addendum for list of invitees.
6. I *certify* that the trip fits one of the following categories:
  - ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - OR -
  - ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - AND -
  - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - AND -
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).



9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

**- OR -**

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

**- OR -**

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

APTA is the sole sponsor and organized and conducted the event.

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13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

To strengthen and advance public transportation. The trip provides education and information sharing opportunities between the staffer and a broad spectrum of the public transportation industry.

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14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

APTA has sponsored similar trips annually for more than 20 years.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Each year, APTA presents conferences and webinars. Each event is developed to improve the knowledge, professional and technical skills, and networking opportunities for public transportation at all levels.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$252-airfare \$60-taxi fare	\$239/day tax not included	\$103.25	none

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

a) without regard to congressional participation.

18. Reason for selecting the location of the event or trip

The location has been pre-selected by the association's members committee process. (See addendum for the completion of item 18.)

19. Name and location of hotel or other lodging facility:

Hilton Garden Inn, Nashville, TN

20. Reason(s) for selecting hotel or other lodging facility:

The hotel was selected for its proximity to the meeting's location, it's an adequate facility to host a conference, and it's pricing is competitive.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging expenses are \$269, above the federal per diem of \$170. Meal expenses are 103.25 for one day and one travel day,  
this total this the combination of the daily per diem of \$59 and the \$44.25 for a travel day.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

The type of travel provided will be commercial airline travel, coach class.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

n/a

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Paul P. Skoutelas

Name and Title: Paul P. Skoutelas, President and CEO

Name of Organization: American Public Transportation Association (APTA)

Address: 1300 I Street, NW Suite 1200 East, Washington, DC 20005

Telephone Number: (202) 496-4889

Fax Number: \_\_\_\_\_

E-mail Address: pskoutelas@apta.com

**Addendums for Senate Private Sponsor Travel Certification Form-2018 APTA Annual Meeting.**

**Addendum to item #5:**

Homer Carlisle, Democratic Professional Staff Member  
Jennifer Deci, Majority Professional Staff Member  
Auke Mahar-Piersma, Democratic Professional Staff Member  
Nicole Christus, Majority Professional Staff Member

**Addendum to item #18:**

This location benefits all conference attendees without consideration to congressional staffers.

11/15/2017 1:10 PM



## Congressional Staff Itinerary: APTA 2018 Annual Meeting Nashville, TN; Music City Center

Monday, September 24, 2018			
9:41 AM			Arrivals in Nashville International Airport (Nashville)-AA 4722
10:15 AM	11:30 AM	1.5 hours	<b>Educational Session</b> The Future Is Now: Innovative Mobility Practices <i>(This session provides educational opportunities for congressional staffers to hear from APTA members and better understand the issues and concerns.)</i>
11:30 AM	12:00 PM	30 minutes	<b>Lunch</b>
12:00 PM	1:30 PM	1.5 hours	<b>Automated Transit Technical Forum</b> <i>(This session provides educational opportunities for congressional staffers to hear from APTA members and better understand the issues and concerns.)</i>
2:15 PM	3:15 PM	1 hour	<b>General Session: FTA Update</b> Attend this General Session to learn about FTA's initiatives and priorities on a set of wide-ranging initiatives, including infrastructure investments, mobility management, workforce development, and technology, among other topics. <i>(This session provides educational opportunities for congressional staffers to hear from APTA members and better understand the issues and concerns.)</i>
3:30 PM	5:00 PM	1.5 hours	<b>Federal Legislative Overview with U.S. Congress Staff</b> Congress is now in the process of finalizing FY 2019 funding for federal public transportation and intercity passenger rail programs authorized by the FAST Act, while the Trump Administration proposes to phase out Capital Investment Grants that provide critical federal funding for new start, core capacity, and small start projects. The Administration and Congress have discussed advancing a major infrastructure investment bill in the coming year that could significantly increase public transit investment and address the long-term solvency of the Highway Trust Fund (including the Mass Transit Account). To date, APTA has provided recommendations to the Administration and Congress regarding public transit and passenger rail funding, financing, and regulatory reform that could be included in an infrastructure investment bill. In addition, APTA is in the process of developing recommendations for surface transportation reauthorization of the FAST Act in 2020. A panel of professional staff members from congressional committees with jurisdiction over federal public transportation policies will discuss these critical issues. <i>(This session provides educational opportunities for congressional staffers to hear from APTA members and better understand the issues and concerns.)</i>
5:30 PM	6:30 PM	1 hour	<b>Sustainability Committee</b> <i>(This session provides educational opportunities for congressional staffers to hear from APTA members and better understand the issues and concerns.)</i>
10:14 AM			<b>Tuesday, September 25, 2018</b> Departs Nashville International Airport (Nashville)-AA 4722